

# SBS360° Assessment

## A Revolutionary Assessment Methodology Built on a Multi-source Approach

The SBS360° Assessment measures the core areas required to achieve true workflow optimization. It is a multi-source approach that delivers a comprehensive snapshot, providing clear visibility into each of seven core areas. Integrated reporting tools deliver concrete, actionable guidelines for complete alignment of all technology and business process initiatives.

### Start by Seeing the Big Picture

Today's economic climate is forcing companies to focus on being leaner, look for ways to reduce costs, improve overall efficiency and increase profitability. The SBS360° Assessment serves as a gateway to discovering new and better ways to work with technology and handle the flow of information. Through years of collecting hard evidence and constructing thousands of assessments, we have identified seven core areas that drive the alignment of all technology and business process initiatives.

#### 1. Understand your Corporate Culture

In-depth look at the key factors of corporate culture that can be used to confirm that business strategies align to specific objectives.

#### 2. Inventory Technology

Snapshot of your current technology environment including the identification of underutilized, obsolete and redundant assets.

#### 3. Analyze Usage

Capture utilization data for all technology devices and information workflow assets using our diagnostic application that captures data from both networked and non-networked assets.

#### 4. Capture Costs

Understand the total cost of ownership with an in-depth review of both the direct and indirect costs associated with technology device and information workflow asset usage as well as ongoing maintenance.

#### 5. Review Workflow

Blueprints how information flows and identifies any bottlenecks or inefficiencies.

#### 6. Examine Processes

A thorough examination of administrative functions including procurement and internal IT processes.

#### 7. Study Sustainability

Sustainable working practices help companies become more environmentally friendly by:

- Lowering energy consumption
- Lowering CO2 output and emissions for an improved carbon footprint
- Reducing paper waste
- Using less consumables
- Remaining energy conscious

The SBS360° Assessment is built on actual data, not estimates or projections. We provide you with a roadmap for establishing critical metrics - so we can continuously monitor, manage and analyze results for ongoing improvements.

## The Methodology

Our experienced consultants utilize a multi-source approach to build a true picture of your current infrastructure - making it easy for you to clearly see what is needed.

### DEFINE

In this preliminary meeting, we define the strategic direction and the objectives of your company.

### MEASURE

At this stage, we set the baseline measures for the strategic direction and objectives of the company.

### ANALYZE

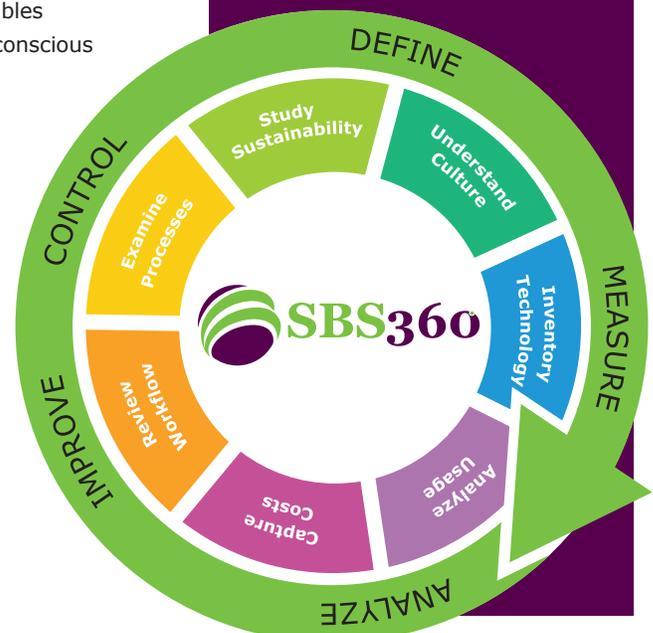
Integrated tools and techniques are used to collect and analyze data to develop concrete, actionable guidelines for achieving true workflow optimization.

### IMPROVE

During this stage, we identify all the opportunities for improvement - from hardware to sustainable working practices.

### CONTROL

We outline an action plan of periodic reviews to focus on continuous improvements.



# SBS360° Benefits

**Each recommendation is designed to deliver concrete, actionable guidelines that bring disciplined benefits to support your objectives.**

- The first and foremost consideration is to improve your bottom line. In many cases, we are able to reduce workflow expenditures by up to 30%.
- It is nearly impossible to make improvements around areas that are uncertain. The SBS360° Assessment provides clear visibility into your current technology and workflow infrastructure.
- Utilize Stewart, A Xerox Company as an outsourced partner so your internal employees can focus on business critical activities.
- Become more environmentally friendly with solutions designed to save on energy consumption and waste.
- Eliminate security risks associated with the flow of information. Our solutions follow federal and state guidelines and are industry-specific.
- We operate as your trusted advisor and continuously evaluate your infrastructure to accommodate any changes in your business environment.

**As an outsourced partner, not only do we have the expertise and a solid track record of optimizing technology and workflow environments, we also have the tools and infrastructure to support your needs more efficiently.**

- Expertise in technology and workflow management, installation and support.
- A single provider that can take over the administration and the burden for streamlined procurement and billing.
- Automated reporting to manage and continually optimize your infrastructure.
- Experienced technical support staff dedicated to your industry.
- Experienced engineers that can quickly and easily solve problems or proactively prevent issues from arising.
- Guaranteed live support to ensure you remain up and running during business critical hours.
- Enterprise remote support with one-click access so our engineers can remotely view, diagnose and resolve problems for companies of any size and in any location.
- Fully customized to your specific needs - not a "one size fits all" strategy.

## Contact Stewart

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Contact us about our consulting services. Our extensive network of representatives can help you find the information you need.

Locations in your area:

**Mount Laurel, NJ**  
**Princeton, NJ**  
**Rochelle Park, NJ**  
**Brick, NJ**  
**Philadelphia, PA**  
**Wilmington, DE**

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